

**MINUTES OF THE VIRTUAL NORMANTON ON SOAR PARISH COUNCIL MEETING,
THURSDAY 9TH JULY 2020 7.00PM**

Present: Cllrs Dave Smith (Chairman), Keith Bonser, Sam Kearn, Ben Fern,

The Clerk Sue Lewis, County Councillor Andrew Brown, Borough Councillors Lesley Way and Kevin Shaw along with one member of the public were also present

20/PC/001 **APOLOGIES FOR ABSENCE:** Cllrs Sue Ponting, Stuart Sleight, Paul Sharpe & Cllrs Carys Thomas reasons given and approved

20/PC/002 **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None

20/PC/003 **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE PARISH COUNCIL
MEETING 5th MARCH 2020 – PAGES 37-40 & EXTRA ORDINARY MEETING
MONDAY 23RD MARCH 2020 – PAGE 41**

**Proposed Cllr Dave Smith
Approved Unanimously**

Seconded Cllr Sam Kearn

A) MATTERS ARISING FROM MINUTES (NOT INCLUDED IN THIS AGENDA)
INFORMATION ONLY.

- The trees on But Lane which were donated by Rushcliffe Borough Council have been damaged. Rushcliffe have agreed to look in to replacing them in the Autumn

20/PC/004 **TO ADOPT REVISED STANDING ORDERS**

The Clerk reported that following a letter from Sanjit Sull the Borough Solicitor advising that the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on the 4th April 2020 where part of the Act states that meetings can take place virtually and that Standing Orders be updated to include this.

An updated version had been circulated to councillors and it was agreed to adopt them.

**Proposed Cllr Dave Smith
Agreed Unanimously**

Seconded Cllr Ben Fern

20/PC/005 **CLERKS/CHAIRMAN'S REPORT**

The Clerk reported:

- Reply received about the damaged bus shelter on A6006 – 'as there is significant amount of remedial work the final decision has gone to the Senior Officer due to the limited amount of budget'
- The Parish Council applied to Nottinghamshire County Council's Covid-19 Community Fund and were awarded £1500 to help residents of the village during the crisis if needed.
- Planning – Holme Lodge – this application was previously circulated and all councillors came back with a response of no objections.

- Email received from Borough Councillor regarding Reach Project for local initiatives, the aim is to tackle loneliness with the Borough – all ideas welcome
- New date for Keep Britain Tidy Campaign – 11-27th September 2020

20/PC/006 TO RECEIVE REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

County Council Andrew Brown reported:

- Reminder that the virus is still amongst us in Nottinghamshire and to stay aware.
- Fire Authority no live meetings, all fireman have been taken off Covid duties and are no longer needed and are back on usual duties
- Meetings at County Hall are being broadcast live on Youtube the next one is on 23rd July from 10.00am
- LIS Scheme running late due to Covid and committees have not yet started to look at applications
- Money still left in Community Fund
- Highways Program has all been granted for the area costing £1.2million, this includes HGV advise signs , Village gateway signage, upgrade of bend warning signs coming in to the village and the school flashing signs.
- Power Station application was due in this week or next, it will then go to County Planning and be heard before Christmas. I attended a meeting held before lock down with two Directors whilst I am in favour for the actual generator to generate power for 70000 houses I am not happy about the 100 trucks a day going in to the site, from surrounding areas, and the trucks would come down the A453 concerns I expressed concerns at the amount of vehicles going to the site and whether using the railway would be a better option.
- The County Council is in deficit of £60million due to Covid

Cllr Lesley Way

- Money still available from the Borough Councillors Community Fund
- The Annual Rushcliffe Borough Council meeting took place last week – a new mayor was elected, Sue Mallender who represents the Green Party, all committees are still the same.
- Greater Nottinghamshire Strategic Plan – there are some issues which Normanton may want to look in to, which includes development needs until 2028.
- There is a significant budget gap of £1.5 million at best at worse £4million if Covid carries on for another 12 months

20/PC/007 POLICING MATTERS

Cllr Ben Fern reported he had attended the on-line meeting of the Rushcliffe South Villages Community Safety Group and submitted the question of confusion of the 101 number the reply was

The 101 system has been in place for some time, every now and then the issue of which force you are put through to when living/ringing from a border area has been raised previously.

From my own personal experience of using the 101 system on a number of occasions from near county border areas, if the instructions are followed as directed then you will be put through to the correct force.

Should you inadvertently be put through to the wrong force i.e Leicestershire instead of Notts, there is, under certain circumstances (depending on the nature of the call) for Leics control room to take the call and then pass the details through to Notts. Control room.

I have just rung 101 from my work landline, the options were to press 1 for Derbyshire or 2 for Nottinghamshire. I am presuming that is because our phones are routed through force HQ which is not a million miles away from the Derbyshire border.

The 999 system is handled differently through BT and then put through to the relevant force

20/PC/008 **TO RECEIVE REPORTS ON HIGHWAYS & TRAFFIC MATTERS**

- Western Power have started laying the new service to upgrade power supply to Sutton Bonington Campus.
- Parking issues on Soar Lane - during Covid an individual as published on social media that Soar Lane was open for launching boats, which resulted in cars being parked all over the place causing problems. It was considered to put 'No Parking' signs on Soar Lane and one opposite the Pub with no parking on the verges. It was also agreed to monitor the situation over the summer as it may just be a 'one off' due to Covid but in the meantime research the possibilities of erecting a barrier if the problem continues.
- Stonehurst Lane – parking on Main Street. A complaint has been received by a resident about the difficulty he has in emerging from the Lane on to Main Street due to parked cars. Clerk to investigate if the double yellow lines can be extended.

20/PC/009 **TO RECEIVE UPDATE FROM CLLR BEN FEARN ON AN ENVIRONMENT GROUP FOR THE VILLAGE AND AGREE ANY RECOMMENDATIONS**

- The wildflowers have done well on the side of the slipway.
- Not much has been done due to Covid but we have had lots of volunteers signed up, and a WhatsApp group set up. A newsletter has been published which has been very well received and will be used to highlight working days etc. We would like to do a newsletter once a month and then after the 3rd one we will produce a copy for every household if the Parish Council agree – **agreed**
- I bumped in to the Chair of Sutton Bonington Parish Council who informed him they have a bio diversity group and queried if they could link the group as Stanford Parish Council are interested
- Wildlife Trust to be contacted for advice on managing projects.

20/PC/010 **TO RECEIVE THE INTERNAL AUDITOR'S REPORT FOLLOWING INSPECTION OF AGAR**

The Internal Auditors was accepted with no recommendations.

20/PC/011 **TO CONSIDER AND COMPLETE ANNUAL GOVERNANCE STATEMENT, AGAR SECTION 2 COMPLETION OF EXMPTION CERTIFICATE**

It was agreed that the Chairman and Clerk be authorized to sign the Completion of Exemption Certificate and Section 1 of the AGAR.

20/PC/012 TO APPROVE THE AGAR 2019/20 ACCOUNTING STATEMENTS, SECTION 2

The Chairman and Clerk were authorised to approve and sign the Accounting Statements

20/PC/013 TO RECEIVE REPORTS AND UPDATES ON:

- **FERRY** - It is proposed to open the Ferry in August if they have any volunteers to run it.
- **ALLOTMENTS – TO REVIEW AND UPDATE ALLOTMENTS CONTRACT** – The existing contract needs to be amended particular regarding growing fruit trees on plots. It was agreed that the Chair updates the contract following the NALC template and bring back to the next meeting for approval.
- **PLAYING FIELDS** – Car park has been resurfaced.
- **VILLAGE NEWS ITEMS** – Annual request for donation received.
- **DRAINAGE** – Contracts have been sorted and now waiting for STW to come back with a date.
- **GRASS CUTTING** – The annual grant towards grass cutting has been applied for.
- **TREE PLANTING** - As mentioned above
- **SOAR LANE – PARKING** – As mentioned above
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20/PC/014 TO APPROVE CHEQUES, DIRECT DEBITS, & BILL PAYMENTS FOR JUNE 2020 & REVIEW BANKING ARRANGEMENTS

Cheque No	Payee	Details	Amount
002049	Ladybug Services	Mowing Verges	236.00
002049	Ladybug Services	Mow/Strim of Village Hall & Play Equipt	25.50
002050	Salary	June Salary	251.67
002051	HMRC	PAYE	63.00
002052	Sue Lewis	Zoom Subscription	14.39
002053	NCC	Landscaping Contract	378.14
002054	Sue Lewis	Expenses - Stationery	18.67
002055	Sutton B Village News	Annual Donation	70.00
002056	Playsafety Ltd	Playground Inspection	86.40
			1143.77

Receipts

		Details	Amount
25/06/20	HMRC	VAT Return	1091.77
07/07/20	Jubilee Hall	New Bench	200.00
07/07/20	Annon	Donation to Covid Crisis	5.00
			1296.77

**Proposed Cllr Keith Bonser Seconded Cllr Sam Kearn
Agreed Unanimously**

During lock down the following payments were approved by email.

March 2020

Cheque No	Payee	Details	Amount
002033	Ladybug Services	Mowing Verges	236.00
002033	Ladybug Services	Mowing of Village Hall & Play Equipt	25.50
002034	Stuart Sleight	Felt & Nails for Ferry Shed Roof	24.38
002035	Salary	March Salary	251.67
002036	HMRC	PAYE	63.00
DD	ICO	Data Protection Fee	35.00
002037	Jackie Sidy	Internal Audit (re-issue)	65.00
			700.55

Receipts

		Details	Amount
Janine McGoldrick		Allotment Payment	78.00
Normanton Bars		Refund of Grant for VE Day	500.00
			578.00

April 2020

Cheque No	Payee	Details	Amount
002038	Ladybug Services	Mowing Verges - cancelled	236.00
002038	Ladybug Services	Mow/Strim of Village Hall & Play Equipt - cancelled	51.00
002039	Nalc	Annual Subscription	101.74
002040	Salary	April Salary	251.87
002041	HMRC	PAYE	62.80
002042	NCC	Landscaping Contract	378.14
DD	PWLB	Loan Repayment	1292.27
002043	Sue Lewis	Subscription for Microsoft	59.99
002044	Stuart Sleight	Reissue (wrong name)	24.38

002045	Ladybug Garden Services	Re-issue (wrong name)	236.00
002045	Ladybug Garden Services	Re-issue (wrong name)	51.00
			2458.19

Receipts

		Details	Amount
Rushcliffe Borough Council		Precept	13865.00
Nottinghamshire County Council		Covid-19 Payment	1500.00
			15365.00

May 2020

Cheque No	Payee	Details	Amount
002046	Ladybug Services	Mowing Verges	236.00
002046	Ladybug Services	Mow/Strim of Village Hall & Play Equipt	51.00
002047	Salary	May Salary	251.67
002048	HMRC	PAYE	63.00
			601.67

20/PC/015 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – INFORMATION ONLY

None

20/PC/016 ANY OTHER MATTERS ON WHICH THE CLERK OR MEMBERS WISH TO REPORT. INFORMATION ONLY

The RoSPA report has been received and overall it was not bad, there were just one or two items that need looking in to, a couple of boards need replacing and bolts tightening plus some painting – Chair to speak to Harry Peberdy re painting.

Cllr Sam Kearn requested an item for next Agenda on village signs on entering the village.

No meeting in August next meeting 3rd September

The meeting closed at 7.55pm